



United States Agency for International Development

Five Decades of U.S.-India Cooperation

Issuance Date: January 3, 2003
Deadline for Questions: February 4, 2003
Closing Date: Feb 18, 2003–1600 hrs New Delhi Time.

Date: January 3, 2003

Subject: Request For Proposals (RFP) No.386-03-004, Technical Assistance to USIAD/India under Clean Technology Initiative (CTI) project in India.

The US Agency for International Development is seeking proposals from qualified firms interested in providing the services described in Section C of this RFP.

To this end, we are issuing this Request for Proposal, consisting of the documents set forth in the Title of contents in Block 11 of the standard Form 33 (Rev. 4-85).

If you decide to submit a proposal, it must be received in New Delhi, India at the designated point for receipt by the US Government no later than 4 p.m. Indian Time on the closing date indicated above. All proposals, and modifications thereof, should be submitted with the name & address of the Offeror and Request for Proposal Number inscribed thereon.

If sent via US Postal Service/Diplomatic Pouch, to:

USAID Regional Contracting Officer
RFP 386-03-004
Department of State (USAID)
9000 New Delhi Place
Washington D.C. 20521-9000

Please note that the proposals submitted to the above address are sent to India via diplomatic pouch and could take 2- 3 weeks to arrive from receipt at the pouch facility. Also note that priority, next day, overnight mailings only apply to receipt at the Washington DC address. Also note that the pouch does not accept certified or insured mail.

If sent via International mail, courier or hand delivered, to:

USAID Regional Contracting Officer
RFP 386-03-004
C/o US Embassy, West Building,
Shantipath, Chanakyapuri
New Delhi – 110 021. India.

Your attention is called to Section L of the RFP which explains that late offers will not be considered unless received before award and it is determined by the Government that late

receipt was due to solely to mishandling of the government after receipt at USAID/India, American Embassy, New Delhi India. The offer or should keep this provision in mind when submitting an offer.

Award will be made using the lowest price technically acceptable source selection procedure. The government reserves the right to award without discussion. Hence, Proposal should be submitted initially on the most favorable terms, from a price and technical standpoint.

Issuance of this solicitation does not constitute an award commitment on the part of the Government not does it commit the government to pay for the costs incurred in the submission of a proposal. Further, the Government reserves the right to reject any or all of the proposals received and to negotiate separately with an offeror if such an action is considered to be in the best interest of the government.

Telegraphic or facsimile proposals or notices of intent to propose are not authorized for this requirement and will not be accepted.

Any explanation desired by the offeror regarding the meaning or interpretation of the solicitation must be requested in writing and no later than February 14, 2003. Inquiries may be made by facsimile or email to the undersigned and Mr. P. Shashidharan Menon at fax Numbers 91-11-2419-8390 (D) or 2419-8612/8454 or email jkryschtal@usaid.gov and pmenon@usaid.gov. Oral explanations or instructions given before the award of the contract will not be binding. Any additional information given to a prospective offeror will be considered an amendment of the solicitation and will be provided to all other prospective offerors, if such information is determined to be necessary for the submission of proposals or if any lack thereof would be prejudicial to uninformed offerors.

If you receive this RFP electronically then you must notify the contact person listed in block 10 of the original SF 33 of the original RFP in writing or via Facsimile. This will allow us to provide you with any amendments to the RFP. The Agency is not responsible for any data/text that may not be received when using an electronic form to obtain this document.

Any questions concerning this RFP should be addressed to the Regional Contracting Officer at the email address or facsimile numbers indicated above. Offerors should retain for their records copies of any and all enclosures which accompany their proposals.

Sincerely yours.

J. J. Kryschtal
Regional Contracting Officer/USAID India

Visit us at <http://www.usaid.gov/india>
Attachment: A/s